



**Emmaus
Christian
School**

Position Available: Business Manager

Emmaus Christian School is seeking to appoint an experienced Business Manager to start in Term 3 of 2020.

The Business Manager is a member of the School Executive Team, responsible to the Board through the Principal for leadership and management of the business aspects of the school.

The successful candidate will be a committed Christian with an accounting qualification and personnel management experience, preferably in a school setting. Experience in property and capital works management will be highly regarded. A valid Working with Vulnerable People card is required.

Please contact the Executive Assistant, Abbi Naude on 6247 7151, or email abbi@emmaus.act.edu.au for more information.

A position description, the selection criteria and a staff application form can be downloaded from the school's website, <https://www.emmaus.act.edu.au/careers/>

Closing Date for Applications: 4:00pm, Friday the 31st of July 2020

Emmaus Christian School Canberra

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