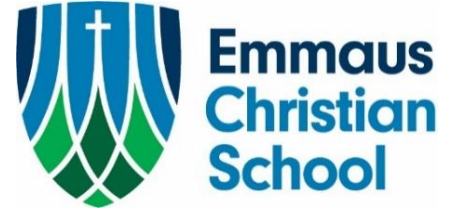


Daily Notice

Monday, 11 May 2020

3:00pm



Dear Parents and Carers,

Today we are just one week away from returning to school and we are starting to feel a sense of excitement and maybe even a bit of anxiety as well. What would it be like to be back? What if I have fallen behind with my work? Am I going to be able to catch up? Is it going to be safe etc.? As so often we had to concede in dealing with this pandemic, there will be more questions than answers. However, as parents and carers, please encourage your child(ren) this week and make sure they know that we are all working through this together.

Even if we won't be able to have assemblies, line-ups, excursions and sporting events, we are going to enjoy seeing each other again and be happy to be back at school.

Don't forget that coming **Thursday (14 May) and Friday (15 May) are Student Free Days**. Staff will be preparing for the return of students on Monday so there **will not** be any online schooling or supervision for students at school. All students must stay home these days please.

Find attached the updated version of our *Emmaus Return-to-School Guide*.

The updates/changes to the previous version are:

- Students in 6-10 will keep their bags with them during the day and not be able to use their lockers.
- Very important:
 - All students must have their own pencil case.
 - K-2 students must bring an empty pencil case, teachers will fill it up.

Greetings and blessings,

A handwritten signature in blue ink, appearing to read "Erik Hofsink".

Erik Hofsink
Principal

Contacts Summary

Executive

- | | |
|-----------------------|----------------------------------|
| a. Preschool Director | Lyndell McNevin |
| b. Head of Secondary | Luke Willsmore |
| c. Head of Primary | Rachel McClure |
| d. Business Manager | Charlotte Kruger |
| e. Principal | Erik Hofsink |



Bags & Pencil Cases

- Students in 6-10 will keep their bags with them during the day. No lockers.
- All students must have their own pencil case.
- K-2 students must bring an empty pencil case, teachers will fill it up.

Uniform

- All students must be in full winter uniform when they arrive on Monday 18th of May.

Online Learning until the end of Term 2

- Mrs Rachel McClure (Primary) and Mrs Ingrid Sloan (Secondary) have been appointed to oversee all online teaching. They will ensure resources are provided by the teachers and check-in with students online. However, due to students not having their own teachers for the online program, checking in with students will not be the same as if it were done by their own teachers.

Term Reports

- At this stage we are planning to provide two reports later in the year.
- One report will be issued in Week 2 of T3 and the final 2020 report at the end of T4.

Sick Staff and Students

- No student must come to school if he/she has any symptom of being unwell – coughing, high temperature, cold symptoms, etc.
- Our Admin staff will also have new measures in place in First Aid and any student who comes to school unwell will need to be collected immediately.
- Parents will not be able to enter the First Aid room.
- Staff have been directed that they cannot attend work if they have any symptoms of a cold or the flu.

Emergency Responses

- If at any stage we receive a directive from the Commonwealth Education Department, ACT Education Directorate or ACT Health requiring us to change/modify our planning we will subject to these directives immediately.
- If an incidence of COVID-19 or another significant health event occurs the school will be closing on-campus teaching for a period required to deal with the matter and the school will resume with only online learning during this time.
- If the school is not able to provide enough health protections such as hand sanitisers for use throughout the school in staff and learning spaces, the school may again revert to online teaching.

- If any of the above situations necessitates the closing of on-campus teaching and learning, immediate notification will be provided to staff and families via sms, Skoolbag and /or email.
- If we see other ways of improving protective measures within the school, we will implement these asap.

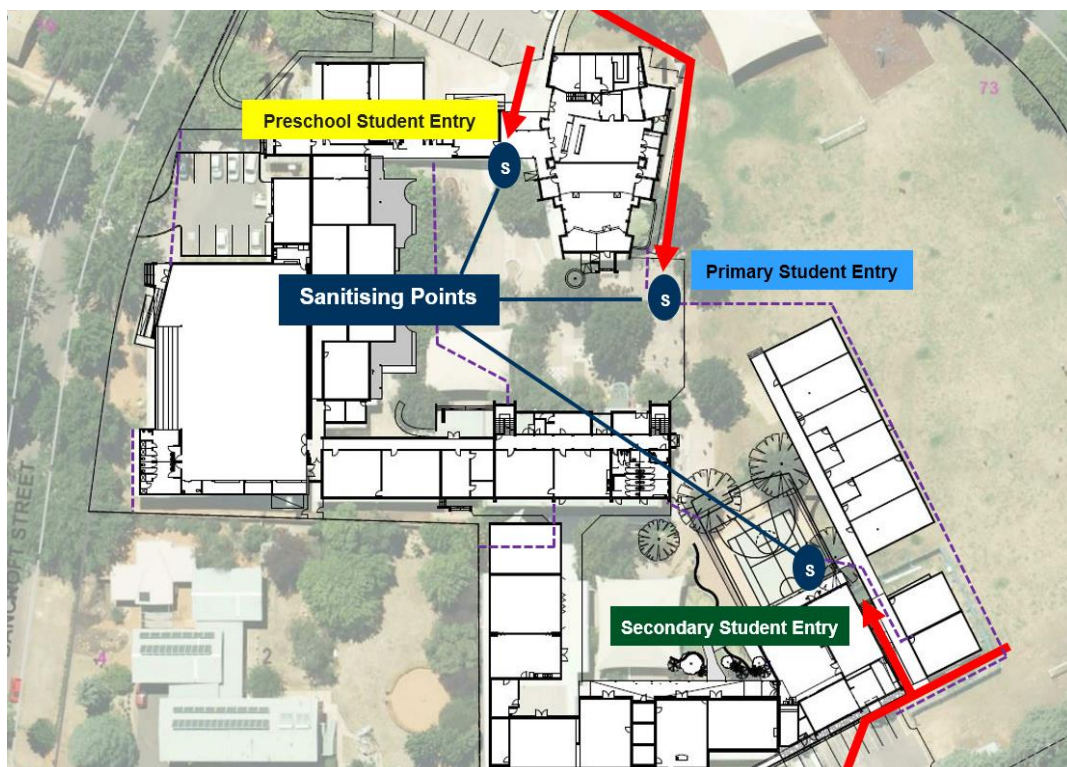
Drop-off, Pick-up and Parking and students' Entrance

- Parents of Preschool students/students with special permission will be allowed to park in the designated car parks. All other parents must use the drop-off/pick-up lanes and those students must either walk to or be dropped off at their dedicated entrance (see map);
- Late students need to go straight to class instead of the front office. They will be marked 'late' by their homeroom teachers.

Bus Information

- Secondary students will leave classes slightly earlier to enable them in walking to their pick-up point. Advice provided to us on public health and use of public transport can be found here:
<https://www.covid19.act.gov.au/help-and-advice/transport> and
<https://www.transport.act.gov.au/news/news-and-events-items/april-2020/school-bus-services-for-term-2,-2020>

Separate Entrances for Students - Starting Monday 18th of May



Entry/Sanitising Points are indicated and parents will not be able to enter the school past this point.



Pathway for students to enter their respective schools. No primary students through Secondary entrance etc.



Construction and Safety Fencing