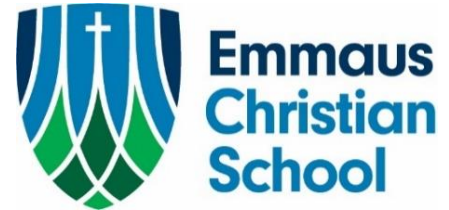


## Daily Notice

Wednesday, 13 May 2020

3:00pm



Dear Parents and Carers,

Two more school days to go and five more sleeps before we start back at school! This is another reminder that **tomorrow and Friday are Student Free Days** for K-10. No students to come to school as there will be no supervision.

### Emmaus Return-to-School Guide (Students and Parents)

Find attached an updated version. The updates/changes to the previous version(s) are:

- **Food Sharing and Birthday Treats**
  - Please don't bring in food for children to share (including birthday treats).
- **Library, Playground and Trading Room**
  - Until further notice, our library, playground and trading room will remain closed. The Executive intends to review these closures and potential reopening on a weekly basis.
- **School Entry Regime**
  - This is another reminder that parents can't enter the campus past the entrance for their child(ren's) school.
  - One of our friendly staff will be at the entrance to ensure that students get sanitiser dispensed on their hands whilst the Executive will be roaming the campus and do random temperature checks with students as they arrive and/or during the day.

### After School Care (EASC)

- Emmaus After School Care (EASC) will be operating out of the gymnasium for the purposes of COVID-19 to keep the EASC children separate from the Preschool children and vice versa. Please collect your preschool children from the preschool first, then collect primary school students second from the gymnasium door. A staff member will assist you in bringing your children to you for collection. Greetings and blessings,

A handwritten signature in blue ink, appearing to read "Erik Hofsink", written over a light blue circular scribble.

**Erik Hofsink**  
Principal

## Contacts Summary

### Executive

- |                       |                                  |
|-----------------------|----------------------------------|
| a. Preschool Director | <a href="#">Lyndell McNevin</a>  |
| b. Head of Secondary  | <a href="#">Luke Willsmore</a>   |
| c. Head of Primary    | <a href="#">Rachel McClure</a>   |
| d. Business Manager   | <a href="#">Charlotte Kruger</a> |
| e. Principal          | <a href="#">Erik Hofsink</a>     |



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### **Uniform**

- All students must be in full winter uniform when they arrive on Monday 18<sup>th</sup> of May.

### **Online Learning until the end of Term 2**

- Mrs Rachel McClure (Primary) and Mrs Ingrid Sloan (Secondary) have been appointed to oversee all online teaching.
- They will support the online program, ensure resources are provided by the teachers and check-in with students online.

### **Sick Staff and Students**

- No student must come to school if he/she has any symptom of being unwell – coughing, high temperature, cold symptoms, etc.
- Our Admin staff will also have new measures in place in First Aid and any student who comes to school unwell will need to be collected immediately.
- Parents will not be able to enter the First Aid room.
- Staff have been directed that they cannot attend work if they have any symptoms of a cold or the flu.

### **Drop-off, Pick-up and Parking and students' Entrance**

- With the exemption of Preschool parents who drop their children off in the Preschool, all other students must either walk or be dropped off at their dedicated entrance (see map)
- Late students need to go straight to class instead of the front office. They will be marked 'late' by their homeroom teachers.

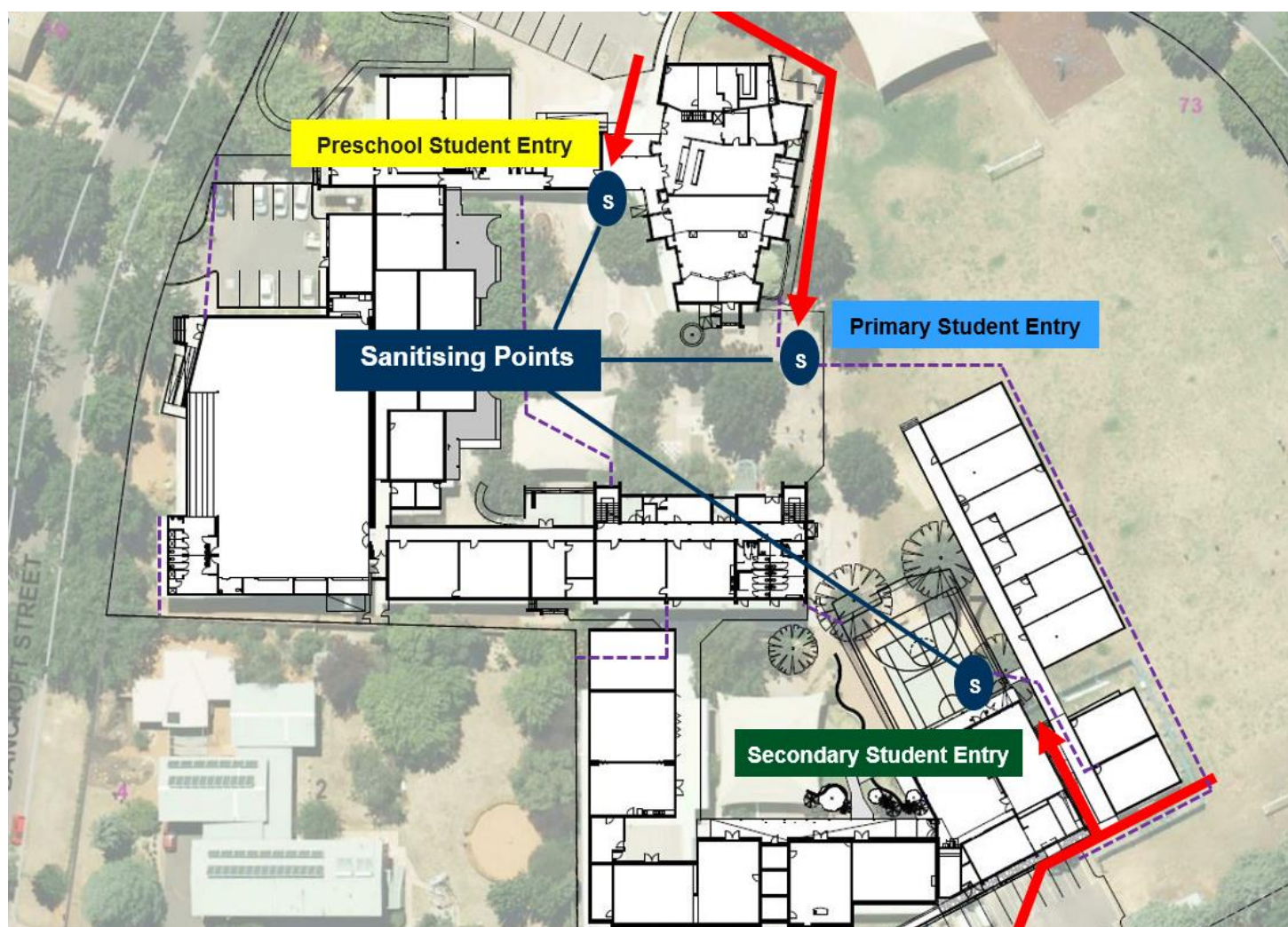
## Term Reports

- At this stage we are planning to provide two reports later in the year.
- One report will be issued in Week 2 of T3 and the final 2020 report at the end of T4.

## Bus Information

- Secondary students will leave classes slightly earlier to enable them in walking to their pick-up point.
- Advice provided to us on public health and use of public transport can be found here: <https://www.covid19.act.gov.au/help-and-advice/transport> and <https://www.transport.act.gov.au/news/news-and-events-items/april-2020/school-bus-services-for-term-2.-2020>

## Separate Entrances for Students - Starting Monday 18<sup>th</sup> of May



Entry/Sanitising Points are indicated and parents will not be able to enter the school past this point.



Pathway for students to enter their respective schools. No primary students through Secondary entrance etc.



Construction and Safety Fencing

## Emergency Responses

- If at any stage we receive a directive from the Commonwealth Education Department, ACT Education Directorate or ACT Health requiring us to change/modify our planning we will subject to these directives immediately.
- If an incidence of COVID-19 or another significant health event occurs the school will be closing on-campus teaching for a period required to deal with the matter and the school will resume with only online learning during this time.
- If the school is not able to provide enough health protections such as hand sanitisers for use throughout the school in staff and learning spaces, the school may again revert to online teaching.
- If any of the above situations necessitates the closing of on-campus teaching and learning, immediate notification will be provided to staff and families via sms, Skoolbag and /or email.
- If we see other ways of improving protective measures within the school, we will implement these asap.