



Emmaus Christian School

Position Description – Early Childhood Educator

1. FTE

- The hours during Term are:
 - Monday, Tuesday, Thursday and Friday 9:00 am – 5:00 pm
 - Wednesdays 10:15 am – 6:15 pm
- During Term breaks (school holidays) leave will not be able to be taken as this period is pivotal to this role. We do close for approximately a 4-week period over the summer, you will be about to take annual leave during this time. If you would like to organise leave outside of this time it will need to be during operating term time. During school holidays the times will change to meet the needs of having a Diploma and First Aid trained person here at the start of the day and at the end of the day; meaning you and another Diploma trained staff member will share the early starts and late finishes.
- During the school holidays you will be expected to be lead educator for the group of preschool children.
- During school terms you will work closely to support the ECT during the day and to be lead educator from 3:00 until the end of your day.

2. Purpose of the Position

- The Early Childhood Educator (ECE) is to work in a team of educators to support the early learning of our Pre-schoolers.

3. Reporting Relationships

- Reports to the Director of Preschool

4. Responsibilities

Demonstrated commitment to:

- a faithful walk with the Lord Jesus Christ and membership of an evangelical Christian church.
- the School's vision, core values and strategic priorities.
- a growing understanding of the place of education, teaching and learning within a Biblical view of the world.
- Regular attendance at a Christian Church and demonstrated faith and lifestyle commitment are expected.

Accountable for:

- The ECE educator will be accountable for, yet not limited to, ensuring the safety of children, working cooperatively and collaboratively with the preschool team and supporting children's learning.

Specific Responsibilities

- Have an **Early Education and Care Diploma** (preferably) or **Certificate III and willingness to work towards a Diploma**.
- Have experience working within the Early Childhood sector.
- Have a strong understanding of the EYLF, play based and inquiry-based learning.
- Have an authentic and genuine desire to work with children.
- Be willing to learn how our team works and fit in with our 'way' of 'doing' early education.
- Have strong communications skills, verbal and written.
- Have a sound ability to work as part of a team.
- Applicants with Indigenous Heritage are encouraged to apply.
- Strong ability to develop relationships with children and parents.
- Strong team player

6. School Structure

